



Field Trip Reservation Form

Zoo Knoxville Guest Services Dept.
3500 Knoxville Zoo Dr, Knoxville TN 37914

PH: 865.637.5331 x1404
FX: 865.935.8541

Send this form to fieldtrips@zooknoxville.org at least 3 weeks prior to your zoo visit. Institutions qualifying for field trip rates are accredited schools, preschools, year-round licensed daycares, head starts, and organized homeschool co-ops.

Zoo Staff Use Only
Order No. _____
Notes: _____

Today's Date _____ Name of School _____

Address _____ County _____

City _____ State _____ Zip _____

Primary Contact Name _____ Contact Phone Number _____

Principal/Director Name _____ School Fax Number _____

Your Email Address _____

Requested Date _____ Arrival Time _____ Grades(s) _____

Please use the table below to indicate the approximate number of tickets and cost for your trip. Use separate forms for separate dates or multiple visits. If you cancel or change your visit details for any reason including inclement weather, please call or email us to reschedule. Thank you!

Item :	<u>Aprox. Count</u>	x	<u>Cost</u>	=	<u>Total</u>	<u>Admissions Policies</u>
Students PreK - 8th Grade:	_____	x	\$6.00	=	_____	<i>Please pay all admissions fees at the Ticket Booth in one lump sum on the day of your visit.</i>
Students 9th Grade and up:	_____	x	\$8.00	=	_____	
Free teachers (1 per 10 students):	_____	x	<u>\$0.00</u>	=	_____	<i>Zoo Knoxville does not bill or accept purchase orders.</i>
Bus Driver:	_____	x	<u>\$0.00</u>	=	_____	<i>Adults not included in your group order can purchase tickets for \$17.00 on the day of your trip if they tell the Ticket Booth staff that they are with your school.</i>
Parents/Chaperones/Extra Adults:	_____	x	<u>\$15.00</u>	=	_____	
<i>Total Admission Payment = _____</i>						

NEW! You can preorder your tickets to pass them out in advance and enter the zoo more quickly. \$10.00 shipping applies. Please call after receiving order confirmation to make payment and have tickets delivered.

PLEASE READ AND SIGN: As a group leader, I accept responsibility for the behavior and actions of the members of my group during their Zoo visit. I realize this is important in order to assure the well being of both the animals and visitors of Zoo Knoxville. I understand that one chaperone or teacher must remain with each group of 10 students, regardless of their age level.

Signature _____ Cell or Evening Phone _____

What's Next?



Once we have received your reservation via email at fieldtrips@zooknoxville.org, we will email you a confirmation along with useful information for your trip.



If you have any questions or need to adjust any part of your reservation, email us or call at 865-637-5331 ext. 1404



Zooper Lunch!

Please return this form along with your Field Trip Reservation, including your TN tax exempt form if applicable. Must receive order within weeks of Field trip date. Final amount due days prior

Please select one of the options listed below for your meal while at the park.

Order Lunches at Zoo Knoxville

Perferred Delivery Time: _____

- Option 1 – Order amount: _____ X = _____
 - o Price: **\$5 per person**
 - o Meal
 - Turkey Sandwich
 - Chips
 - Cookie
 - o **Kids Cove Tent reserve seating included**
- Option 2 – Order amount: _____ X = _____
 - o Price: **\$7 per person**
 - o Meal
 - Hotdog
 - Chips
 - Cookie
 - o **Kids Cove Tent reserve seating included**
 - o Souvenir Lunch Bag

Bring Your Own Lunches – Reserve Seating – **Group Size:** _____ X = _____

- Price: **\$1.50 per person**
- Location: Kids Cove Tent
- 1.5 hours of reserved tables and chairs under the tent
- Water Station with cups, can also refill travel water bottles
- Delivery and set up of group coolers and other stuff
- Zoo Staff in tent area to assist

Bring Your Own Lunches – No Rental

- Picnic table locations:
 - o Aldo’s Grill
 - Tables located on the left side of the building.
 - o Rudy and Ray’s BBQ
 - Tables located behind the restaurant
- Areas are consisted First come First Serve
- Please do not bring groups into the restaurant patio areas

****Kids Cove Tent Reservation and Perfered Food Delivery time are not guaranteed until payment is recieved and confirmed withthe Field Trip Coordinator.****

Initial: _____



Our concessions are open year 'round for your enjoyment! No outside food deliveries are permitted once your group has arrived at the zoo.



Picnic tables are available throughout the Zoo but cannot be reserved in advance.

Changes can be made up to 24 hours prior to pick up.

Please call (865) 637-5331 x1481 with any questions, changes, or concerns.